Why do I need Intune Company Portal?

If If an employee wants to access Office 365 systems (Word, Excel, Teams, Outlook, OneDrive, etc.) on their phone, they need to download the Intune Company Portal app. This ensures that only authorized and secure devices have access to sensitive company data such as email and Teams.
The app protects against unauthorized access and unsecured devices that could impact data security -- the data is encrypted, which means it remains safe even if the device is lost or stolen.

NOTE! If an employee wants to access Office 365 systems outside the hospital's network (where the employee is connected to LSH internet), they must authenticate on their phone. This is done using an app called Microsoft Authenticator (instructions in another document).

More about Company Portal security settings

Til að fylgja öryggisstefnum verða tæki að uppfylla ákveðnar kröfur, eins og að hafa PIN, fingrafar eða andlitsgreiningu, til að tryggja að enginn óviðeigandi fái aðgang að gögnum Landspítalans

Company Portal gerir Landspítala kleift að ganga úr skugga um að tækið sé í samræmi við öryggisstefnur, hvort það sé dulkóðað og uppfylli allar öryggiskröfur.
Ef tækið tapast eða því stolið er hægt að fjarlægja fyrirtækisgögn úr tækinu án þess að persónuleg gögn séu snert.

What Can Landspítali See and Not See?

It Can See:

- Device information, such as its type, operating system version, and whether it complies with security policies
- Company apps like Outlook and Teams to ensure they are secure and updated. If not, it can see what requirements need to be met to make the device compatible

It CANNOT See:

- Personal data such as email, photos, videos, or files stored on the device
- Personal apps like social media or messaging apps
- Browser history, calls, text messages, or phone usage

How do I download Intune Company Portal?

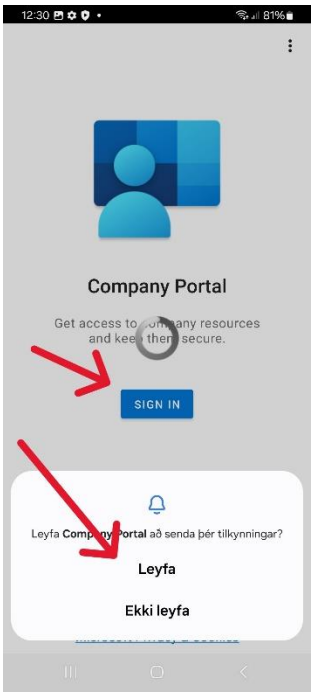
Android

NOTE! If the phone was connected to Microsoft apps such as Teams or OneDrive before this registration took place, those apps need to be deleted from the phone (go to Settings, click on Apps/Application manager, select the app you want to delete, click on Uninstall).
After downloading Company Portal you can retrieve these apps easily and quickly.

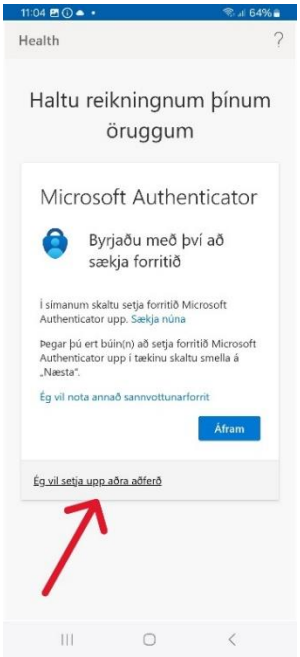
NOTE! The Office 365 system (and its associated apps) **only work on phones that are version 9** or newer. To see the version number, go to **Settings -- About phone -- Software information -- Android version**

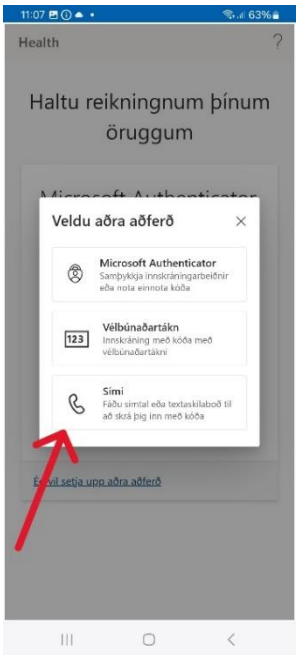
1. Open the Play Store and search for **Intune Company Portal**. It should be one of the top apps that appears. Click **Install** and then **Open**.

2. A screen will now appear where you log in to Company Portal. Click **Sign in** and allow notifications (you can change this later in **Settings**). Log in with your Landspítali username and password.

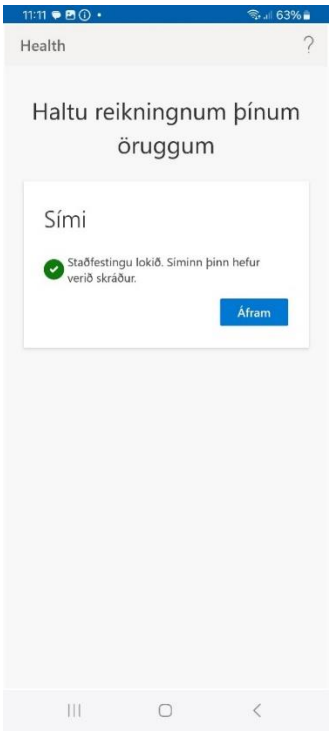


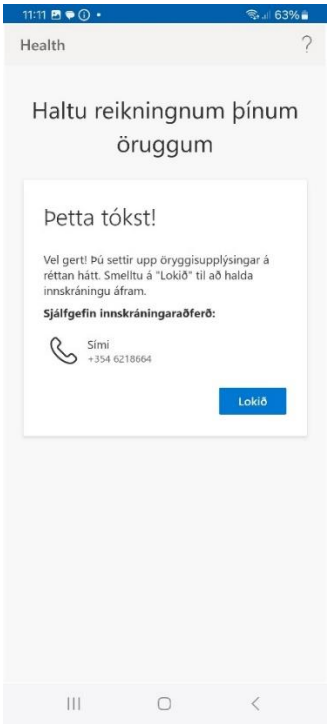
3. If a screen appears with the title **More information required**, click **Next.**
4. A screen will appear recommending that you download the Microsoft Authenticator app. Here, click **I want to set up a different method** and then select **Phone** in the window that appears.



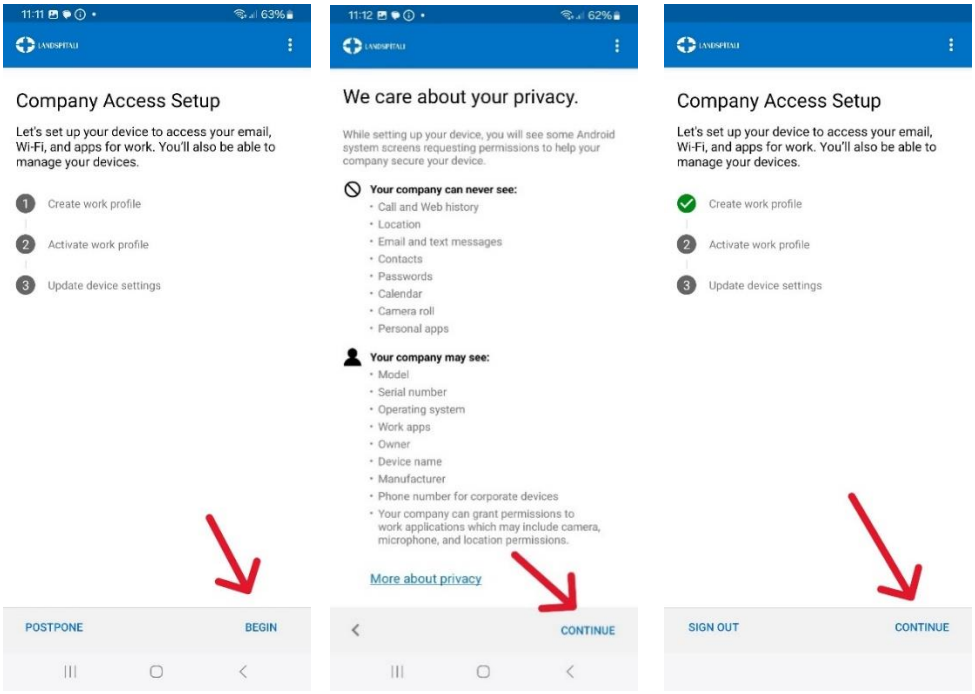


5. In the next step, select **Iceland** in the top text field (using the dropdown), enter your phone number in the bottom field, and click **Next**. A numeric code will be sent to you via SMS. In the next step, you'll need to enter this code. Then click **Next** and **Done**.

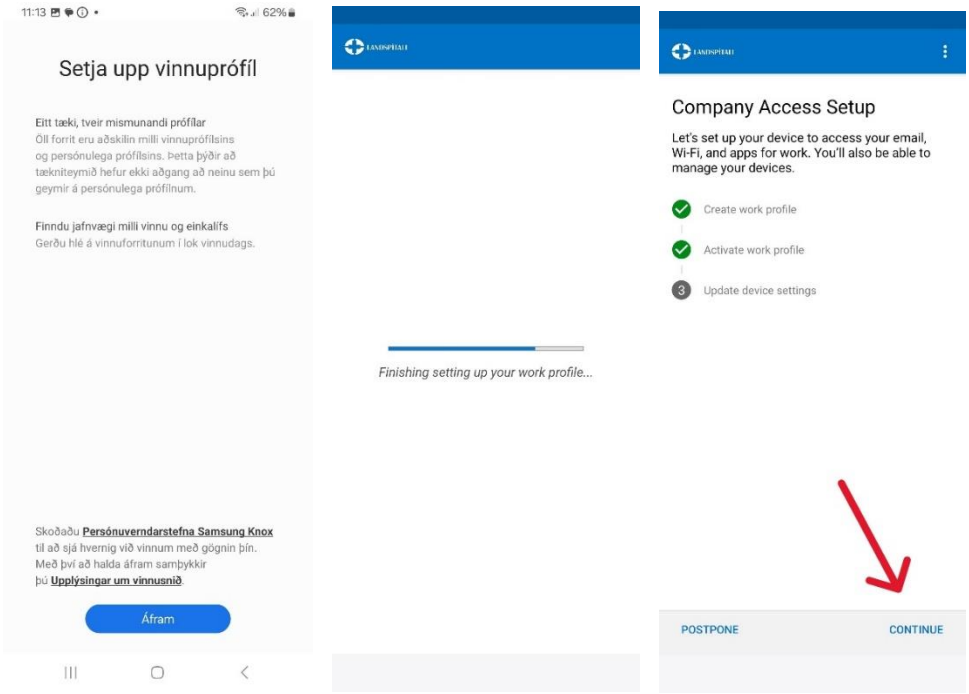




6. Next, the **Company Access Setup** screen will appear. Click **Begin** (a screen appears where you can see what Landspítali can and cannot see on your device) and then **Continue**. The Company Access Setup screen will appear again. Click **Continue**.

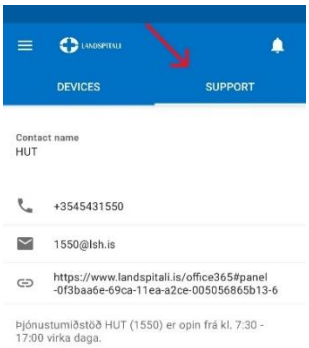


7. Next, the **Set up work profile** screen will appear. Click **Next** to allow Company Portal to set up a Work Profile on your phone. It will be separate from your Personal Profile. This might take a brief moment. Then click **Continue**.



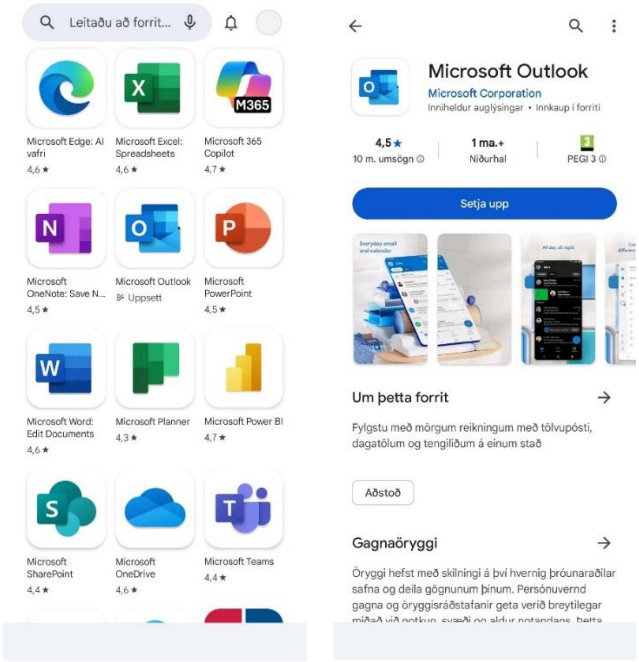
Note! At this point some people will be asked to update settings. It depends on the phone version and when it was last updated. In these cases click Confirm and then Continue. You ´ll need to wait a bit while the update takes place.

8. Your device (phone) will now be registered and will finally look like below (depending on whether you click on **DEVICES** or **SUPPORT**).



9. Your phone now has both a work profile and a personal profile. All work-related apps appear on the work profile (including Company Portal, which you use to download apps like Teams, Outlook, Word, Excel, etc.)

10. In the work profile, you can open the Play Store to download Landspítali/Microsoft apps.



11. If you have a personal Outlook email, you can set it up by opening the Play Store in your personal profile and downloading Outlook from there. The same can be done with OneDrive.